

Form D1-1. Oversight Request Letter for UAP-Related Special Access Program Reports and Notifications

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When to use. Members and committee staff seeking SAP reports, waivers, notifications, and funding records relating to UAP. **Not for:** Requests by private persons, who should use FOIA ([Form A2-1](#)).

Deadlines. Set a response date in the letter; 30 days is common.

[Committee letterhead]

[Date]

The Honorable [Secretary of War]
[and/or The Honorable Director of National Intelligence]
[Address]

Dear Secretary [Name]:

Pursuant to the Committee's oversight responsibilities [and 10 U.S.C. §119 / 50 U.S.C. §§3091-3094 / 50 U.S.C. §§3373, 3373b], the Committee requests the following, in classified form where necessary, by [date]:

1. Every report submitted under 10 U.S.C. §119(a) and (b) since [fiscal year 2000] that concerns any special access program relating in any way to unidentified anomalous phenomena, technologies of unknown origin, or associated material, including programs whose subject is described by cover terms.
2. Every waiver under 10 U.S.C. §119(e) affecting such programs, with the justification provided to the chair and ranking minority member of any defense committee, and the dates provided.
3. For each such program, the date of the notification required by 10 U.S.C. §119(f) and the date the program was initiated.
4. Every report under 10 U.S.C. §119(c) concerning any planned declassification or public announcement relating to such programs, including in connection with the PURSUE program.
5. Every notification under 50 U.S.C. §3373b(a)(4)(B) of an authorized disclosure relating to a restricted access, special access, or compartmented access program not explicitly and clearly reported to the congressional defense or intelligence committees.
6. The accounting of security classification guides required by section 1673 of Pub. L. No. 119-60.
7. Any report of an Antideficiency Act violation, or any determination that no report was required, relating to funds used for such programs, including under section 1687(a) of Pub. L. No. 118-31.
8. Any determination concerning the allowability of contractor independent research and development costs relating to unidentified anomalous phenomena under section 1687(b) of Pub. L. No. 118-31.
9. A list of all contractors, by contract number, that have held or now hold material or information relating to unidentified anomalous phenomena under any program, and the authority under which they hold it.
10. [For the intelligence committees:] For each intelligence or intelligence-related activity relating to unidentified anomalous phenomena, the provision of an intelligence

authorization act that specifically authorized its funds as 50 U.S.C. §3094(a) requires, or, if none, the source of the funds and any determination that §3094 did not apply.

11. Every report or notification to the intelligence committees under 50 U.S.C. §§3091-3092 concerning such activities, with dates.

The Committee also requests a briefing, in a secure setting, by officials with knowledge of these matters, and requests that all records responsive to this letter be preserved, including records subject to the UAP Records Collection provisions (Pub. L. No. 118-31, §§1841-1843).

Sincerely,
[Chair / Ranking Member]

Drafting notes

- **Public release by the committee.** If the response confirms information the Member believes the public should have, the intelligence committees can release it themselves. A Member of the Senate Intelligence Committee may ask for a committee vote under S. Res. 400 (94th Cong.) §8; a Member of the House Permanent Select Committee on Intelligence may do the same under House Rule X, clause 11(g). If the executive branch asked that the information be kept secret, the committee must notify the President, who may object personally and in writing within five days, and the question then goes to the full chamber in closed session ([Issue D1](#) §4). A sample request: “Pursuant to section 8 of S. Res. 400 [clause 11(g) of Rule X], I request that the Committee vote on whether the public interest would be served by disclosing [describe the information by unclassified reference].”
- **Section 3094.** Item 10 asks the executive branch to identify the authorization. A program funded without one is an Antideficiency Act question as well (31 U.S.C. §1351 reports; [Issue D1](#) §4.2).
- **Preservation.** The preservation request also triggers 18 U.S.C. §1519 exposure for anyone who destroys responsive records afterward.
- Related: [Issue D1](#), D2, D3; Forms D3-1, F5-1.